



Release note **Version 2.6.2 , V.2.6.3, V2.6.4** *Installation date: 21/09/2017*

Intended for TRACES users (COI)



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I. User management: Bug fix for emails containing apostrophes (V. 2.6.3)

An error message occurred, when user data was saved, that contained an apostrophe in the email address:

Manage		💿 👻 🧭 Cancel 🚍 Save changes
Error: USER-007 [en] user.body.email [katri'n_		×
User details		Attached Security Roles & Groups
Username	Email	🛛 katri'n
Domain 😰 External	Phone	C Phone
First name	* Fax	Fax
Last name	* Application access	✔ Has access.
1.1		

The bug has been fixed and email addresses containing apostrophes can be saved in the user data:

Manage		🖸 👻 🛱 Cancel 📕 Save changes							
User details									
Username	Email	🛛 katrin_							
Domain 🕒 Extern	al Phone	Phone							
First name	* Fax	Fax							
Last name	Application access	✓ Has access.							

II. Operator Management: Bug fix - Control Body can now add additional activity (V. 2.6.3)

The possibility to add a second activity to an operator was missing for the control bodies. Now, s control body can add a second activity to an existing operator and validate this new activity.

cess: Oper	ator TI	EMELONLA NICH KLUM S.S.S was	success	ully saved		
erator Details					Operator Activities	Add Activity
Name	TIE	MELONLA NICH KLUM S.S.S		*	Organic Producer Organic Producer (ORGANIC PRODUCER) Valid	â II 🗸
Country		Mexico (MX)	~	•		
Administrative region					> Organic Exporter Organic Exporter (ORGANIC EXPORTER)	
City	Chi	apas	Q	*	➤ Users	
Address	Prol Juar	ongación Nuevo México s/n, Barrio S nito, Palenque, CP.29960	ian 🗘	•		
Coordinates		ude • / Longitude	0			
Phone 💙	S.	+919 345 1170 *	+	*		
Email 🗙		tiemelonla86@gmail.com ☆	Ô			

In addition, when creating a new operator, the control body can directly add several activities:

Create New	o Operator	Create
Operator Details		Operator Activities - 💉 🖍 + Add Activity
Name	New operator	> Organic Exporter Organic Exporter (ORGANIC EXPORTER) New
Country	United States (US)	
Administrative region	New York	> Organic Producer Organic Producer (ORGANIC PRODUCER)
City	New York Q *	> Users
Address	Street	
Coordinates	Latitude • / Longitude •	
Phone 💙	 ↓ +123456 ★ ★ 	
Operator Identifiers		
	No identifiers.	

And when clicking on 'create' the activities are automatically validated.

III. COI SEARCH RESULTS ARE NOW DISPLAYING COUNTRY OF CLEARANCE/ POINT OF ENTRY (V. 2.6.3)

Search for Certificate of Inspection									
Search	Type the Refe	erence Number, Tra	ces Reference N°			Q Search	Advanced search ►		
Country of export			~	Certificate status:	COI status selection - X Issuing Body Declaration Signed Consignment Verified				
Country of origin			~	Extract COI status:	COI extract status selection -				
Country of destination:			~	Commodity:	Please provide code, model	Q			
Reference number \downarrow_2^{A}	Country of export	Countries of origin	Country of destination	Country of clearance / Point of entry	Exporter	Importer	Certificate status		
COI.DO.2017.0000002	Dominican Republic	Dominican Republic	Belgium		Banana farmer	ABC test Operator	Issuing Body Declaration Signed		
COI.MX.2017.0000033	Mexico	Mexico	Belgium	Belgium	AGROPECUARIA TERRANOVA SA DE CV	ABC test 2	Consignment Verified		
COI.MX.2017.0000036	Mexico	Mexico	Belgium	Belgium	AGROPECUARIA TERRANOVA SA DE CV	ABC test 2	Consignment Verified		
COI.MX.2017.0000038	Mexico	Mexico	Belgium	Belgium	AGROPECUARIA TERRANOVA SA DE CV	ABC test 2	Consignment Verified		
COI.NZ.2017.0000020	🔤 New Zealand	🔤 New Zealand		🖼 Germany	ACME Operator 1 NZ	ABC test 2	Issuing Body Declaration Signed		

IV. COI - COMPLETING BOX 9 - ONLY BCP ARE SELECTABLE (V. 2.6.2)

From now on, only authorities validated as Border Control Post (BCP) can be selected as authority in Box 9:

[ø en] coi	.edit.bordei	r.control.post.selection.mc	odal.title				×
	Search:	Please provide name, add	ress, city		Q Search	Advanced search	
	Country		~				
	Role	Border Control Post		Code			
Name ↓ ^A z		Address	Role	Code	UN/LOC	ODE	
		5	Start searching with	Search button.			1
							Close
			- D All				

However, the CCA of the county of the BCP can still sign the COI, even if a BCP is mentioned in Box 9.

V. COI – BOX 13: INCREASED MAXIMAL ALLOWED LENGTH OF LOT NUMBER (V. 2.6.2)

A user reported an error, based on a lot number in Box 13 that surpassed the maximum of 64 allowed characters. The maximum allowed number has been increased to 100 characters.

VI. EXPORTER CAN START A NEW COI (V. 2.6.2)

A user with the valid role as exporter (based in a third country) can from now on start a new COI. Via the menu Certificates > COI the COI search screen is available, where the user can select the button '+Create new COI':

	6								
IRAde Control and Expert System									
TRACES NT > Health Documents > COI > Sear	rch COI								
Certificates - III Organisations - 😧	Help 🕶								
COI Certificate of Inspection for import of products from Organic production into the Europeaner Inform	Col Conflicte of Inspection for important products from Organic production Products from Organic production								
into the European Union	Search:	Type the Reference Number	, Traces Reference N°			Q Search	Advanced search >		
	Reference number ↓ [≜]	Country of export	Countries of origin	Country of destination	Exporter	Importer	Certificate status		
			Start search	ing with Search button.					
		Last update: 2017 F		e Cookies Privacy statement Credi					
			European Commiss	ion - DG Health & Food Safety.					
			TRACES NT 2. processed t	6.2 (03/08/2017 17:50:56) - y TRACES-NT_TRNms21.					
and the second se									

The screen opens, where the commodities can be selected:

	Select commodities
m	Q Search
	+ 01 LIVE ANIMALS
	+ 02 MEAT AND EDIBLE MEAT OFFAL
e	+ 03 FISH AND CRUSTACEANS, MOLLUSCS AND OTHER AQUATIC INVERTEBRATES
	+ M DAIRY PRODUCE; BIRDS' EGGS; NATURAL HONEY; EDIBLE PRODUCTS OF ANIMAL ORIGIN, NOT ELSEWHERE SPECIFIED OR INCLUDED
	+ 05 PRODUCTS OF ANIMAL ORIGIN, NOT ELSEWHERE SPECIFIED OR INCLUDED
	+ 06 LIVE TREES AND OTHER PLANTS; BULBS, ROOTS AND THE LIKE; CUT FLOWERS AND ORNAMENTAL FOLIAGE
0	+ 07 EDIBLE VEGETABLES AND CERTAIN ROOTS AND TUBERS
	+ 08 EDIBLE FRUIT AND NUTS; PEEL OF CITRUS FRUIT OR MELONS
	+ 09 COFFEE, TEA, MATÉ AND SPICES
	+ 10 CEREALS
	+ 11 PRODUCTS OF THE MILLING INDUSTRY; MALT; STARCHES; INULIN; WHEAT GLUTEN
	+ 12 OIL SEEDS AND OLEAGINOUS FRUITS; MISCELLANEOUS GRAINS, SEEDS AND FRUIT; INDUSTRIAL OR MEDICINAL PLANTS; STRAW AND FODDER
	+ 13 LAC; GUMS, RESINS AND OTHER VEGETABLE SAPS AND EXTRACTS
	+ 14 VEGETABLE PLAITING MATERIALS; VEGETABLE PRODUCTS NOT ELSEWHERE SPECIFIED OR INCLUDED
e c	+ 15 ANIMAL OR VEGETABLE FATS AND OILS AND THEIR CLEAVAGE PRODUCTS; PREPARED EDIBLE FATS; ANIMAL OR VEGETABLE WAXES
	0 element(s) selected. Cancel

After the selection of one or several commodities by the exporter user, the COI form opens, where the organization of the operator has automatically been set as exporter in Box 4:

Certificate of Inspection for import of pro	oducts fr	om Organic production into	the European Union
Certificate	୭	Current status: NEW	Next: Fields from 1. to 16. must be completed.
1 Issuing control body or authority (name, address and code)	*	2 Procedure	*
Name Country ISO Code Q Ad	Edit vanced	Council Regulation No 834/2007 Council Regulation No 834/2007	r, Article 33 (2) r, Article 33 (3)
Serial number of the certificate of inspection No Reference Number. Replacement for: Replaced by:		4 Exporter (name and address) Name BRAZIL FLOWERS (ACME) Country BRAZIL	ISO Code BR Q Advanced ISO Cear
1,	71.		

After completing the mandatory fields, the exporter user is able to save the COI as a DRAFT. A draft COI reference is attributed and the possibility to download the PDF version of the document becomes available:

DRAFT.COI.2017.0000132	
Certificate 🤊	Current status: DRAFT Next: Draft
1 Issuing control body or authority (name, address and code)	2 Procedure *
Name IBD Certifications Ltd Image: Certification certification certification Country Image: Certification certification certification Image: Certification certification Country Image: Certification certification Image: Certification certification Image: Name Image: Certification Image: Certification Country Image: Certification Image: Certification Image: Name Image: Certification Image: Certification	 Council Regulation No 834/2007, Article 33 (2) Council Regulation No 834/2007, Article 33 (3)

3 Serial number of the certificate of inspection	4 Exporter (name and address) *
DRAFT.COI.2017.0000132 Replacement for: Replaced by:	Name BRAZIL FLOWERS (ACME) Country Brazil ISO Code BR Q Advanced Clear
National References	Extract certificates
➡ Add Reference	No Extract Certificates.
Cancel Success: COI DRAFT.COI.2017.0000132 description has been successfully saved.	Preview PDF Save as Draft

In addition, the 'submit' button is available, allowing the exporter user to submit the COI to their control body – the control body is then notified that a new COI is waiting for their intervention:

Supporting documents	2	
	Add Accompanying Document -	
	No Accompanying Documents	
	Submit for Certification as <u>BRAZIL FLOWERS (ACME)</u>	

COI.BR.2017.0000270					
Certificate 3	Current status: DESCRIPTION COMPLETED Next: 1. Issuing body or 16. Competent authority must now sign the related declaration.				
Issuing control body or authority (name, address and code)	2 Procedure				
Name IBD Certifications Ltd	O Council Regulation No 834/2007, Article 33 (2)				
Country Brazil ISO Code BR	Council Regulation No 834/2007, Article 33 (3)				

3 Serial number of the certificate of inspection	4 Exporter (name and address)				
COI.BR.2017.0000270	Name BRAZIL FLOWERS (ACME)				
Replacement for:	Country 🖾 Brazil ISO Code BR				
Replaced by:					

After submitting the COI, the draft reference number is replaced by an official COI reference number:

VII. EXPORTER USER CAN CREATE A NEW OPERATOR (V. 2.6.2)

A valid user registered in TRACES NT as Exporter can create missing operators in the system.

When the user logs in to TRACES NT, the Organizations menu is present and through the link 'Operators' the user can access the operator search.

On the search the user is able to search for operators and click on the button to create a new operator:

European	TRACE	S							
Convision TRAde Control and Expert System									
TRACES NT > Dire	ectory > Operators > Search	h Di Holp							
Certificates	Directory Users Search, validate, manage ro	ies) Operator				Q Search for my operators	+ New private person	+ New Operator
	Operators Search, modify, register new operators	,	Search:	Please provide nam	, identifier			Q Search Advance	ed search >
	Bodies								
		Name 🕌	1	Country	Identifiers	Activities	Full Addr	ess	
		Click on the Search button to find Operators.							
				Last update: 2	2017 Report a Problem Legal Noti European Commis	e Cookies Privacy stateme	ent Credits Contact Top Pa	age	
European Commission - Dis Healtin & Food Sarley. TRACES NT 2.6.2 (03/08/2017 17:50:56) - processor by TRACES.NT_TRIvm21.									

After completing the mandatory fields, and saving the entry the operator is created with the activity status 'new' and needs to be validated by the operators control body or competent authority:

Exporter Te	est Producer	🔘 🔸 🔳 Save
Operator Details		Operator Activities
Name	Exporter Test Producer	> Organic Producer Organic Producer (ORGANIC PRODUCER) New
Country	Brazil (BR)	
Administrative region		> Users
City	BUENOS AIRES Q	
Address	Street 1	
Coordinates	Latitude • / Longitude •	
Phone	€ +321654987 ★	
Operator Identifier	s	
	No identifiers.	

VIII. EXPORTER USER CAN CONSULT COI WHERE HIS OPERATOR IS SET AS EXPORTER (V. 2.6.2)

An Organic Exporter can view the COI where his organization is set as Exporter. However, he cannot view extract COI that are created from such a COI.

Search for Certificate of Inspection + Create new COL									
Search:	Type the Referen	Type the Reference Number, Traces Reference N ^a Q Search							
Reference number	Country of export	Countries of origin	Country of destination	Exporter	Importer	Certificate status			
COI.BR.2016.0000022	🔯 Brazil	🔯 Brazil	Italy	BRAZIL FLOWERS (ACME)	DOLE ITALIA S.P.A.	Issuing Body Declaration Signed			
COI.BR.2016.0000039	📴 Brazil	🔯 Brazil	🚾 Spain	BRAZIL FLOWERS (ACME)	ACME Bio Imports ES	Issuing Body Declaration Signed			
COI.BR.2016.0000100	🔯 Brazil	🔯 Brazil	LI Italy	BRAZIL FLOWERS (ACME)	ACME Bio Imports IT	First consignee declaration signed			
COI.BR.2017.0000095	💿 Brazil	🔯 Brazil	💻 Germany	BRAZIL FLOWERS (ACME)	ACME Bio Imports DE	First consignee declaration signed			
COI.BR.2017.0000124	💌 Brazil	🔯 Brazil	Belgium	BRAZIL FLOWERS (ACME)	ACME Bio Imports NL	Not Clearable			
COI.BR.2017.0000194	🔤 Brazil	🔯 Brazil		BRAZIL FLOWERS (ACME)	ACME Bio Imports NL	Base for Extract			
COI.BR.2017.0000240	🔯 Brazil	🔚 Bahamas 💙	France	BRAZIL FLOWERS (ACME)	Kruse, Hess & Co. GmbH & Co.	Issuing Body Declaration Signed			
COI.BR.2017.0000242	🔯 Brazil	🔯 Brazil		BRAZIL FLOWERS (ACME)	ACME Bio Imports NL	Base for Extract			
COI.BR.2017.0000270	🔯 Brazil	🔯 Brazil	Belgium	BRAZIL FLOWERS (ACME)	ACME Bio Imports BE	Description Completed			
COI.DE.2016.0000005	💽 Brazil	🔯 Brazil	_	BRAZIL FLOWERS (ACME)	ACME Bio Imports IT	Description Completed			

In addition, if the organization is also a producer and has only been selected as producer in box 5 – and not as exporter in box 4 – the user will not be able to see this COI.

IX. COI ISSUED FOR ANNEX III CONTROL BODY/AUTHORITY COUNTRIES (V. 2.6.4)

Annex II Control Body/Authority countries (New Zealand and can now issue a COI, where the exporter (box 4) is identical to the producer (box 5), but the issuing body box 1 is not the same as the operator's control body.

However, these COI can currently only be initiated by the Exporter, the Control authority OR the importer. The control body of the exporter will not be able to initiate them, as they will not be mentioned in Box 1. We are working on a solution which will be implemented in a later system update.

RAde Control and Expert System - New Technologies (TRACES)

TRACES is a multilingual online management tool which notifies, certifies and monitors trade in animals, products of animal origin, feed and food of non-animal origin, plants, seeds, propagating material, goods of organic origin and woods.

TRACES is an e-government system, following the requirements of the EU Digital Agenda towards dematerialisation of health documents.

Dr Didier CARTON Head of the TRACES Sector

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 TRACES Toolkit:
 https://circabc.europa.eu/w/browse/ac0bd3d2-66ae-4234-b09c-a3fa9854acfd

 TRACES online help:
 https://webgate.ec.europa.eu/tracesnt/help/general/Content/Home.htm

 FLEGT documentation:
 https://webgate.ec.europa.eu/tracesnt/user-guide/flegt/index.html

This information sheet is intended for TRACES users. You can find this document and download it <u>here</u>.